

# PAVILION ORDER FORM

**PTC'18**  
40<sup>TH</sup> ANNIVERSARY  
CONNECTING WORLDS

## INFORMATION

- An Exhibit cubicle consists of three (3) walls with an open front, one (1) 6' rectangle skirted table, two (2) chairs, and wastebasket
- A Meeting cubicle consists of four (4) walls with a door for added privacy, one (1) 6' rectangle skirted table, two (2) chairs, and wastebasket
- Limit of one (1) company per cubicle

## BENEFITS

### Exhibit and Meeting Cubicle benefits include:

- Company name on the exterior of the cubicle, company logo extra
- Company description and logo in the PTC'18 program guide
- Company description and logo on PTC'18 website
- Company's primary contact for the Exhibit/Meeting Cubicle in the PTC'18 registrant list
- Two (2) complimentary 40th Anniversary Opening Celebration tickets
- Four (4) complimentary Keynote/EIR session passes
- One (1) complimentary Workshop/Roundtable/Industry Briefings pass
- One (1) complimentary Topical Session pass
- Six (6) cubicle staff registrations
- Company listing in the PTC'18 Mobile Application including profile, URL, and booth location on virtual map
- Up to six (6) lunch tickets per day for Cubicle Staff registrations
- Two (2) complimentary registrant bags
- 10% discount on PTC'18 full conference registration rates
- 10% discount on advertising rates for PTC'18 Program Guide
- 5% discount on all other advertising
- 20% discount on PTC'18 literature bin rates
- PTC'18 Meeting Manager access, hotel in-room Internet access (if staying at the Hilton and reserved in the PTC room block at the PTC rate), and wireless access in non-Pavilion areas of the property, for the company's primary contact

## USAGE POLICY

### Access to your Exhibit/Meeting Cubicle is entitled to the following PTC'18 participants:

- All conference registrants
- Exhibitors
- Pavilion attendees\*

Setup is permitted only during setup hours. No setup time will be allowed outside of specific setup times. A replacement fee of USD 25 will be charged for each lost badge.

\*A Visitor badge can be obtained free of charge upon registering on-site at the Pavilion Registration booth. It does not include access to any conference sessions or food and beverage events.

## PAVILION HOURS & RESERVATION RATES

### Exhibit/Meeting Days & Hours

Monday, 22 January 2018, 8:00am – 5:00pm

Tuesday, 23 January 2018, 8:00am – 4:00pm

### Cubicle Registration and Setup Days & Hours

Sunday, 21 January 2018, 8:00am – 5:00pm

Monday, 22 January 2018, 7:00am – 5:00pm

Tuesday, 23 January 2018, 7:00am – 8:00am

	Member Rate	Non-Member Rate
10' x 10' EXHIBIT CUBICLE	_____ USD 2,450	_____ USD 3,500
10' x 20' EXHIBIT CUBICLE	_____ USD 4,900	_____ USD 7,000
10' x 10' MEETING CUBICLE	_____ USD 2,450	_____ USD 3,500

Cubicles are allowed up to six staff at no additional cost. Each cubicle space includes two (2) Opening Celebration tickets. Additional tickets may be purchased if more than two cubicle staff will be attending the reception.

### Desired Cubicle Number(s)

Choice 1: \_\_\_\_\_

Choice 2: \_\_\_\_\_

### Opening Celebration Ticket(s)<sup>1</sup>

USD 75x\_\_\_\_\_ specific quantity (by 15 December 2017)

USD 85x\_\_\_\_\_ specific quantity (after 15 December 2017) USD \_\_\_\_\_

In addition to complimentary as provided benefits. For 21 years or older.

### Additional Monday Lunch Ticket(s)<sup>2</sup>

USD 18x\_\_\_\_\_ specific quantity USD \_\_\_\_\_

In addition to complimentary as provided benefits.

### Additional Tuesday Lunch Ticket(s)<sup>2</sup>

USD 18x\_\_\_\_\_ specific quantity USD \_\_\_\_\_

In addition to complimentary as provided benefits.

### Additional Badge(s)

USD 20x\_\_\_\_\_ specific quantity USD \_\_\_\_\_

<sup>1</sup>Two (2) Opening Celebration tickets are provided with a purchased cubicle.

<sup>2</sup>Up to six (6) lunch tickets per day are provided with a purchased cubicle.

**Total: USD \_\_\_\_\_**

## CUBICLE SUPPORT SERVICES

Arrangements for additional furniture, labor, electricity, drapage, signs, furnishings, and support services will be handled by the official contractor, ICS. Changes will be billed directly to the organization reserving the cubicle. All inquiries on contractor services should be directed to:

ICS

1004 Makepono Street

Honolulu, HI 96819 USA

Tel: +1.808.832.2430

Email: [helpdesk@icshawaii.net](mailto:helpdesk@icshawaii.net)

## TELECOMMUNICATIONS & INTERNET SERVICES

Telecommunications and high speed Internet services for the cubicles are not included in the package.

These are provided by the Hilton Hawaiian Village® Waikiki Beach Resort. The hotel must receive exhibitor requests for high speed Internet and telecommunication services by Friday, 22 December 2017. These forms are available from PTC. For further information on telecommunications services, please contact:

Joanne Anguay

Director of Telecommunications

Hilton Hawaiian Village® Waikiki Beach Resort

Tel: +1.808.947.7895

Fax: +1.808.947.7970

Email: [joanne.anguay@hilton.com](mailto:joanne.anguay@hilton.com)

## PTC POINT OF CONTACT

Pacific Telecommunications Council

914 Coolidge Street

Honolulu, HI 96826-3085

Tel: +1.808.941.3789

Fax: +1.808.944.4874

Email: [pavilion@ptc.org](mailto:pavilion@ptc.org)

## PAYMENT INFORMATION

Credit Card (American Express, MasterCard or Visa)  Purchase Order  Bank Wire

Please do NOT provide credit card information on this form. An invoice will be sent via email to the person listed in the Contact Information section within three (3) business days of receiving completed form.

Check

Please make check payable to **Pacific Telecommunications Council** in USD and send it to:

**Pacific Telecommunications Council**

**914 Coolidge St**

**Honolulu, HI 96826-3085**

**Payment Policy:** Full payment is due within 30 days of booking or by Friday, 29 December 2017, whichever is earlier. If booking after Friday, 29 December 2017, full payment is due immediately.

**Cancellation/Refund Policy:** Cancellations must be submitted in writing via email, fax, or post. Cancellations received by Thursday, 30 November 2017 are subject to a 50% cancellation fee. No refunds will be granted after Thursday, 30 November 2017.

## PRE-CONFERENCE CONTACT INFORMATION

SURNAME/LAST NAME	FIRST NAME	MI
JOB TITLE/POSITION		
COMPANY/ORGANIZATION		
ADDRESS		
CITY	STATE/PROVINCE	
ZIP/POSTAL CODE	COUNTRY	
TELEPHONE [INCLUDING COUNTRY CODE]	MOBILE [INCLUDING COUNTRY CODE]	
FAX [INCLUDING COUNTRY CODE]		
EMAIL	WEBSITE	

Individual responsible for collecting Conference Cubicle Package:

Please indicate any special needs:

Pre-Conference contact will work with PTC on logistics prior to the conference.

Registrant List contact will be listed on the PTC'18 Registrant List and have access to the PTC'18 Meeting Manager. Additional cubicle attendants will be included on the registrant list and able to access the meeting system upon registering for the PTC'18 conference.

## CONFERENCE REGISTRANT LIST INFORMATION

SURNAME/LAST NAME	FIRST NAME	MI
JOB TITLE/POSITION		
COMPANY/ORGANIZATION		
ADDRESS		
CITY	STATE/PROVINCE	
ZIP/POSTAL CODE	COUNTRY	
TELEPHONE [INCLUDING COUNTRY CODE]	MOBILE [INCLUDING COUNTRY CODE]	
FAX [INCLUDING COUNTRY CODE]		
EMAIL	WEBSITE	

(If providing contact information, you agree to receive information from industry colleagues.)

## Data That Helps You Network

To indicate your areas of interest, please check **three (3)** category boxes which best describe your primary interests. This valuable information will be made available to other registrants who may be interested in contacting you, or in doing business with someone in your field while you are at PTC'18.

### Category:

- Academics, Research and Education
- Artificial Intelligence
- Big Data
- Cloud Computing / Content / App / Provider
- Content / OTT
- Data Center
- Ethernet
- Government / Military
- Hardware / Equipment Manufacturing / Software (OSS, BSS)
- Interexchange Point
- IOT (Internet of Things)
- Local Telco / Local Access
- Long Haul
- Mobile
- Professional Services (Consulting, Legal, Engineering)
- Satellite
- SD WAN
- Security
- Subsea / Submarine Cable
- TeleHealth
- Transport and Data Networks (Backbone, Local, IP Transit, etc.)
- Transportation
- Travel / Hospitality
- Utilities
- Voice / VOIP
- Wireless

**NOTE:** Cubicle personnel are required to wear their badges at all times while in the PTC Pavilion. Badges are non-transferrable. PTC staff and security will refuse entry and escort out any person not wearing an appropriate badge. PTC reserves the right to confiscate misused cubicle personnel badges.

