

LITERATURE BIN AGREEMENT

Take advantage of this opportunity to have your printed materials distributed at PTC'18 to all interested conference attendees and exhibit visitors.

GENERAL INFORMATION

- The literature bins are made of clear acrylic to prominently display your literature upright.
- The literature bins will be located near the registration area and the Grand Coral Ballroom which includes exhibits, private meeting rooms, and social functions. This location guarantees excellent exposure and foot traffic by the international attendees.
- PTC will not be responsible for materials held in U.S. Customs or any other shipment delays.
- PTC will receive and transport the materials to the venue, place them in the literature bin(s), replenish and monitor the bin(s) during the course of the conference.
- For more information, please contact PTC at Tel: +1.808.941.3789. Fax: +1.808.944.4874, or Email: ptc18@ptc.org.

ASSEMBLING & DISMANTLING

- The literature bins will be set up on Saturday, 20 January 2018 at 12:00 pm.
- The literature bin table will be dismantled on Wednesday, 24 January 2018, during the last set of conference sessions.
- PTC will discard any material left on the table after 12:30 pm on Wednesday, 24 January 2018. If you are interested in having any material returned to you, please collect them prior to 12:30pm on Wednesday, 24 January 2018.

MAILING INFORMATION

- Over 2,000 delegates are expected to attend PTC'18, however not all will take copies of literature offered. Please send 500 copies for distribution.
- Please clearly mark the package containing Literature Bin material with "PTC'18 Literature Bin". Packages are due no later than Wednesday, 3 January 2018. PTC will not assume any responsibility for any materials received after this date. Please include the following on the upper left-hand corner of the package:

Name of Your Organization
Organization's Contact Individual
Organization's Contact Information

Please send material to:

Pacific Telecommunications Council
PTC'18 Literature Bin
914 Coolidge Street
Honolulu, HI 96826-3085
Tel: +1.808.941.3789
Fax: +1.808.944.4874

PRICE TO PURCHASE A BIN

By Friday, 15 December 2017 USD 200 per publication

After Friday, 15 December 2017 USD 250 per publication

MATERIAL INFORMATION

- Please list all titles to be displayed at PTC'18 and indicate preferred bin size for each title.
- Please note that each literature bin is limited to one type of publication. Additional signage is not allowed outside of the bin.

	S	M	L	
1. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SIZES AVAILABLE: S: 6"L x 9"W x 9"H M: 9"L x 12"W x 12"H L: 11"L x 15"W x 15"H
2. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

CONTACT INFORMATION

_____ SURNAME/LAST NAME	_____ FIRST NAME	
_____ JOB TITLE/POSITION	_____ COMPANY/ORGANIZATION	
_____ COMPANY ADDRESS	_____ CITY	
_____ STATE/PROVINCE	_____ ZIP/POSTAL CODE	_____ COUNTRY
_____ EMAIL	_____ TELEPHONE (Include country code)	_____ FAX (Include country code)

PAYMENT INFORMATION

Credit Card (American Express, MasterCard or Visa) Purchase Order Bank Wire

Please do NOT provide credit card information on this form. An invoice will be sent via email to the person listed in the Contact Information section within three (3) business days of receiving completed form.

Check

Please make check payable to **Pacific Telecommunications Council** in USD and send it to:

Pacific Telecommunications Council
914 Coolidge St
Honolulu, HI 96826-3085

I have read the Literature Bin Agreement and will abide with the preceding contract.

SIGNATURE

DATE

